

2020 Virtual School Health Education Institute

Terms & Conditions

By registering for and/or attending the virtual School Health Education Institute (SHEI), herein referred to as the Institute, all registrants agree to be bound by and comply with, these terms and conditions. It is the participant's responsibility to read and understand these terms and conditions.

Registration Agreement

1. Participants must register in advance, providing accurate information as requested in the registration form.
2. Event emails will be sent to registrants with logistical information and updates, with the most important delivered approximately 4-7 days before the Institute. If you are not receiving emails, first check your junk mailbox and if it is not there, contact us at shei@kessjones.com.
3. Participants must use a PC or laptop (preferred) with a webcam, and have the camera turned on (preferred) during the institute.

Participant Behavior

1. We are dedicated to providing a harassment-free experience for everyone, regardless of gender, gender identity and expression, age, sexual orientation, disability, physical appearance, body size, race, ethnicity or religion (or lack thereof). Harassment, intimidation or discrimination in any form will not be tolerated.
2. Dress appropriately for a work-related gathering. No logos on shirts please (due to potential copyright issues.)
3. Please select a background that will not be distracting or inappropriate. If you plan to use a virtual background, do not use images that have been taken off of the internet or are not yours as they may be copyrighted for broadcast.
4. Do not share images or use language that is sexual in nature.

Cancellation Policy

1. Out of courtesy to the presenter, who may be orchestrating group work based on registration numbers, we request that participants whose plans change cancel their registration by emailing shei@kessjones.com.

Session Program

1. The Institute schedule and content is subject to change.
2. Views expressed by speakers are their own. The Institute and its partners cannot accept liability for advice given, or views expressed, by any speaker in their session or in any material provided to participants.

Participation

1. The Institute reserves the right, without any liability, to refuse admission to, or to eject registrants from the Session, in its absolute discretion, including (without limitation), for failure to comply with these terms or if in the opinion of the organizers they represent a security risk, nuisance or annoyance to the running of the Session.
2. The Institute reserves the right to photograph and videotape all Session participants and to use such photographs and videos in any internal and external communication referring

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to the Institute, including, but not limited to, its websites, mobile application and social media pages. The participant hereby consents to such uses.

3. The Institute may link to other websites and networking tools provided for the convenience of the users. The contents of these websites are maintained by their owners, for which the Institute takes no responsibility. Neither can responsibility be taken for contents of any website linking to this website.

Personal Information

1. By submitting registration details, participant agrees to allow the Institute and companies associated with the Institute to contact them regarding their services. To review the privacy policy, [click here](#). Registrants who do not wish to receive such communications should email shei@kessjones.com.
2. Participant contact details will be kept in the Institute database.
3. Participant email addresses will be used to circulate last-minute details and announcements of future Institute events.
4. If you would like your registrant record to be deleted AFTER participating in the Session, please notify Kesselman-Jones by email (shei@kessjones.com) or in writing to the conference management office.

**These terms and conditions are subject to change without prior notice.*

Updated: 6/24/2020